

APPLICATION FOR BUSINESS TAX LICENSE

ALL QUESTIONS MUST BE ANSWERED COMPLETELY. FOR ASSISTANCE, PLEASE CONTACT YOUR LOCAL C	INCOMPLETE AND OUNTY CLERK OR I	UNSIGNED APPLICATI DESIGNATED CITY OFF	ONS WILL DELAY PROCESSING. FICIAL.
1. INDICATE THE CLASSIFICATION IN WHICH YOU A BUSINESS ACTIVITY. INDICATE ONLY ONE CLASSIF		CLASSIFICATION IS	DETERMINED BY THE DOMINANT Fiscal Year Ending Month
Classification 1A Classification 1C Classification 1			n 3
Classification 1B Classification 1D	Classification 2	Classification	1 4 (Under \$10,000 Annual Gross Receipts)
2. REASON FOR APPLYING:			3. DATE BUSINESS BEGAN IN TENNESSEE AT THIS LOCATION:
1. New business 2. Additional location	3. Purchase	of existing business	This Edward .
4. BUSINESS NAME AND EXACT LOCATION		5. BUS	SINESS MAILING ADDRESS
BUSINESS NAME		NAME (ENTER LEGAL NAME, IF DIFFERENT)	
STREET OR HIGHWAY (DO NOT USE P.O. BOX NUMBER OR RURAL R	OUTE NUMBER)	P.O. BOX, STREET, ROL	JTE, OR HIGHWAY
APARTMENT OR SUITE NUMBER (DO NOT ENTER P.O. BOX OR RURAL ROUTE NUMBER)		APARTMENT OR SUITE N	NUMBER
CITY STATE	ZIP CODE	CITY	STATE ZIP CODE
6. COUNTY IN WHICH BUSINESS IS LOCATED	7. BUSINESS TELEPHONE NUMBER		8. CONTACT PERSON'S NAME
□ NO □ YES		FAX NUMBER	CONTACT E-MAIL ADDRESS
(If Yes, Name of City)			☐ APPLIED FOR
9. ENTER ENTITY'S FEDERAL EMPLOYER'S IDENTIFIC	ATION#		□ NOT REQUIRED
10. CURRENT SALES TAX NUMBER FOR THIS BUSINESS LOCATION			APPLIED FOR NOT REQUIRED
11. TYPE OF OWNERSHIP (SELECT ONE): ☐ INDIVIDUAL ☐ JOINT (COUPLE) ☐ GEN PARTNERSHIP ☐ CORPORATION	☐ CORPORAT		12. TN SECRETARY OF STATE ID #, IF APPLICABLE
13. DESCRIBE THE BUSINESS ACTIVITY AT THIS LOCA	TION, STATING THE	MAJOR PRODUCTS A	ND/OR SERVICES SOLD:
14. IDENTIFY OFFICERS, PARTNERS, OR INDIVIDUAL OR COMPANY OWNER			S) SOCIAL SECURITY# OWNER'S FEDERALEIN
(1) NAME	ME HOMETELEPH		1
HOME ADDRESS (DO NOT USE P.O. BOX #)	CITY		STATE ZIP CODE
		2	
Member Officer Partner	Owner -	Individual C	Owner - Company Shareholder
(2) NAME	HOME TELE	PHONE#	□ SOCIAL SECURITY# □ OWNER'S FEDERALEIN
HOME ADDRESS (DO NOT USE P.O. BOX #)	CITY		STATE ZIP CODE
☐ Member ☐ Officer ☐ Partner	Owner -	Individual C	Owner - Company Shareholder
15. THE STATEMENTS MADE ON THIS APPLICATION AR AND BELIEF. (THIS APPLICATION MUST BE SIGNED OR AN OFFICER OF THE CORPORATION. THE SIGN SIGN HERE:	BY THE INDIVIDUA	L OWNER, A PARTNER,	
SIGNATURE of PERSON IDENTIFIED IN ITEM 14 (DO	NOT PRINT OR USES	TAMP)	
TITLE	DAT	E	

APPLICATION FOR BUSINESS TAX LICENSE INSTRUCTIONS

Select the classification under which your dominant business activity falls. "Dominant business activity" means the business
activity that is the major and principal source of taxable gross sales of the business. If you need assistance in determining the
appropriate business tax classification, please ask your county clerk or the designated city business tax official. You may also wish
to refer to the document "Determining Your Business Tax Classification," which is available at tn.gov/revenue. Enter the month on
which the taxpayer's fiscal year ends.

Entities having less than \$10,000 in annual gross receipts may either select the option for "Minimal Activity License" or register for a regular business license in the appropriate business classification. Minimal Activity Licenses are valid for only the fiscal year selected. Each year in which the taxpayer will have less than \$10,000 in annual gross receipts, a new Minimal Activity License must be obtained.

- 2. Select the reason for which the application is being filed new business, additional location, or the purchase of an existing business.
- 3. Enter the date on which the applicant began or will begin conducting business activities at the location for which registration is being made.
- 4. Enter the name and exact location address of the business being registered. Include the business name, street address, city, state, and zip code.
- 5. Enter the mailing address of the business being registered. Enter the legal name (if different from location name), street address or post office box number, city, state, and zip code. If the legal name and mailing address are identical to the information in Item 4, leave Item 5 blank.
- 6. Enter the name of the county in which the business is located. Indicate whether the business is located within the limits of a city in the county. If the business is located within the limits of a city, enter the name of the city. Note: A business located within the limits of a city may have a business tax obligation for both the county and the city. If so, the business must obtain a business license from both the county and the city.
- 7. Enter the telephone number and, if applicable, the fax number of the business being registered.
- 8. Enter the name of a contact person for the business being registered. Enter the contact person's email address.
- 9. Enter the Federal Employer's Identification Number (FEIN) of the business being registered. If the business has applied for but not received an FEIN, so indicate. If no FEIN is required, so indicate.
- 10. If the business being registered currently has a sales and use tax account with the Tennessee Department of Revenue, enter the sales and use tax account number. If the business has applied for but not received a sales and use tax account number, so indicate. If no sales or use tax account number is required, so indicate.
- 11. Select the legal structure type of the business being registered.
- 12. Enter the Tennessee Secretary of State identification number of the business being registered, if applicable.
- 13. Enter a description of the business activities being performed by the business at the location being registered. Indicate the main products and services sold at this business location. Please be as detailed as possible.
- 14. Enter the names, home addresses, and home telephone numbers of two owners, officers, or partners in the business being registered. If the owner is an individual, enter the owner's social security number and check the appropriate box. If the owner is a business entity, enter the owner's FEIN and check the appropriate box. Finally, check the box to indicate whether the person is an individual or business entity owner, partner, officer, or member. This information is critical. It will allow us to identify persons with whom we may discuss the business tax account when needed.
- 15. The application must be signed by an individual owner, partner, or officer of the business being registered. The person who signs the application must be listed in Item 14 on the application form. Indicate the title of the person signing the application (i.e., owner, partner, officer) and the date on which the application is signed.